



# VACANCY NOTICE

## NOMINATION AND ELECTION PROCEDURES

### SPECIAL ELECTION - January 2022

The following information is supplement to the complete "Special Election Rules and Requirements," which can be viewed and downloaded at [www.pef.org/elections](http://www.pef.org/elections).

The Term of office will be until **July 31, 2024**.

In order to be nominated for an Executive Board position a candidate must have been a regular PEF member since **August 5, 2021**.

**Nominating petitions will be available at 9AM on January 10, 2022. Petitions may be downloaded from [www.pef.org/elections](http://www.pef.org/elections) or you may call the PEF Divisions Department at 800-342-4306 ext. 337 to have a supply mailed to you. Petitions will not be available for pick-up at PEF Headquarters or any PEF Regional Office.**

Members may not sign more than one nominating petition for any individual elective position. In the case of duplicate signatures, the signatures on the first petition **received** by the Elections Committee shall be valid.

All nominating petitions will require the complete printed name, signature and Petition I.D. # of the members signing. This includes the petition circulator area as well. Nominee information must be complete.

The printed name and Petition I.D. # must be legible for the signature to be valid. The Member Petition ID# consists of "Up to the first four letters of your first name, up to the first four letters of your last name as printed on your paycheck, and the five digits of your **home** zip code."

Any petition, which does not include the **legibly** complete certification statement, signed by the circulator, will be ruled invalid.

Only regular PEF members shall be eligible to sign nominating petitions, with **December 20, 2020**, as the cutoff date for membership.

Nominating petitions MUST be received by the Special Elections Committee by **5:00 PM, February 1, 2022**.  
**Petitions may be scanned and emailed to [SpecialElections@pef.org](mailto:SpecialElections@pef.org) or mailed to:**

**PEF, ATTN: Special Elections Committee, P.O. Box 12414, Albany, New York 12212-2414.**

**Petitions may not be returned in person to PEF Headquarters or any PEF Regional Office. Return in this case means, in hand, not date mailed or postmarked.**

It is the candidate's responsibility to make sure nominating petitions are submitted to the Special Elections committee timely.

Once petitioning has concluded certified candidates can request constituency mailing labels at their own expense. Please request by emailing [SpecialElections@pef.org](mailto:SpecialElections@pef.org). Mailing labels are only released to those candidates that are in contested elections.

For those in contested election, ballots will be mailed on **February 22, 2022**, by AAA and must be returned to the address listed on the return envelope no later than **5:00 PM, March 15, 2022**. Return in this case means, in hand, not date mailed or postmarked. Ballots will be counted on March 16, 2022, by American Arbitration in NYC starting at 10AM. If you would like to observe the count, please email [SpecialElections@pef.org](mailto:SpecialElections@pef.org) for information.

Only regular PEF members shall be eligible to vote, with **February 1, 2022**, as the cutoff date for membership.

**If an eligible voter has not received a ballot by March 1, 2022, please call AAA at (800)529-5218 for a duplicate ballot packet (do not call prior to that date).**

Any complaints concerning the conduct of these elections must be submitted on an Election Appeal Form to the Special Elections Committee. All complaints must be filed no later than 30 calendar days following the ballot count (or the end of nominations when balloting is not necessary). Appeal forms and full copy of the appeals procedure may be obtained by reviewing the rules at [www.pef.org/elections](http://www.pef.org/elections). All necessary forms will be posted at that web address as well.



Seat #	Department
1	AGRICULTURE & MARKETS (06000, Ag&Mk Per Diem 06010, Ag&Mk St Fair 06110)
15	CIVIL SERVICE (08000)
80	All titles in the following agencies: ALBANY (28010), ADMINISTRATION (28650), BINGHAMTON (28020), TECH MORSVIL (28400), TECH CANTON (28360), TECH FARMINGDALE (28390), BUFFALO (28030), BROCKPORT (28150), COL BUFFALO (28160), COL MARITIME (28570), COL POTSDAM (28250), PLATSBURG (28240), NEW PALTZ (28210), GENESEO (28190), FREDONIA (28180), COL WESTBURY (28200), COL ONEONTA (28220), EMPIRE S COL (28280), COL TECH NO (28270), COL OPTOMETRY (28580), HSC BRKLN (28100) and in agency code 28108 (SUNY Downstate HSC) all T&R Nurse III (5506230) and T&R Nurse I (5506210), and T&R Nurse II (5506220) last names beginning with letters A to H
81	SUNY Downstate - Agency Code 28108 all T&R Specialty Nurses (5506150) and T&R Nurse II (5506220) last names beginning with letters I to Z
85	SUNY Upstate - All titles in agency code at SUNY HSC SYR (28110), HSC SYR HOSP PR (28118) and SUNY Upstate - Community Campus - last names beginning with A-H. All titles at SU ENV SCI&FRST (28550), SUNY TECH ALFRED (28350), SU COL OSWEGO (28230) and SU COL CORTLAND (28170)
90	HIGHER EDUCATION SERVICES CORPORATION - statewide (11100)
95	SUNY Upstate - All titles in agency code at SUNY HSC SYR (28110), HSC SYR HOSP PR (28118) and SUNY Upstate - Community Campus - last names beginning with I-Q
97	SUNY Upstate - All titles in agency code at SUNY HSC SYR (28110), HSC SYR HOSP PR (28118) and SUNY Upstate - Community Campus - last names beginning with R-Z
161	Ex State Police (10600), Ex Criminal Justice Sv (01490)
165	Ex Housing & Community Renewal (01080), Ex Veterans Affairs (01190), Justice Center (01160)
172	Off Info Tech Svs (01110, 01113) Titles in salary grades 1 thru 22, EXCEPT Info Tech Spec 2's. Includes - Student Assistant, Admrv Spec TR 1, Budgeting Analyst T1, Contract Management Spec T1, Admrv Spec TR 2, Assistant Public Info Officer, Budgeting Analyst T2, Contract Management Spec T2, Graphic Designer 1, Info Tech Spec 1, Legal Assistant 2, Admrv Spec 1, Assistant Office Services Manager, Auditor 1, Business Sys Analyst 1, Contract Management Spec 1, Senior Accountant, Senior Administrative Analyst, Senior Budgeting Analyst, Supvg Computer Operator, Assnt Engineer (Civil, Admrv Spec 2, Agency Emergency Management, Assoc Accountant, Assoc Admrv Analyst, Business Sys Analyst 2, Chief Computer Operator, Contract Management Spec 2, Info Sys Auditor 1 IT, Off Svcs Manager, Project Manager 1, Info Tech Spec 3
173	Off Info Tech Svs (01110, 01113) - Info Tech Spec 2
174	Off Info Tech Svs (01110, 01113)- Info Tech Spec 2 Info, Info Tech Spec 2 Programming
185	185 Health main office - PEF Region 8, Corning Tower (ESP floors 8-28), Menands-Riverview Center, 431 Broadway, 800 N. Pearl St, Glens Falls (D205A)
200	Helen Hayes (12030), Veterans Home Batavia (12180), Veterans Home NYC (12150), Veterans Home Oxford (12120), Veterans Home Montrose (12190)
255	LAW - 1 seat statewide (03000)
310	OMH Main Office, Capital District Children & Youth, Capital District PC, Region 8 items only: Central NY PC (50000, 50590, 50980, 50390)
395	Sagamore PC, Children & Youth, Long Island DDSO/RO, Region 12 items only: OPWDD Main Off (50850, 51350, 51000)
425	PUBLIC SERVICE - 1 seat statewide (16000)
435	OCFS members in Region 8 and OCFS members in Div. 234 (25000)
440	OCFS members in Regions 9-12 and OCFS members in Div. 272 (25000)
490	DOT Main Office, Albany - Div. 177 (17000) and DOT Region 1, Albany-Div. 258 (17010)
545	Political Subdivisions of NYS - 1 seat statewide, (99002)- Albany Housing Authority, (99004) - Albany County Probation, (99008) - Allegany County Employees
550	Roswell Park Cancer Institute -Nurse 1, Nurse 2, Nurse Case Manager and Senior Nurse Case Manager titles (12010)
560	Roswell Park Cancer Institute -Pharmacy, Dental, Social Work, Psychology, Assistant and Associate Members, Clinical Dieticians, Clinic Fellows, Clinical Informatics, Occupational and Physical Therapy, Patient Access Coordinators and Supervisors, Patient Experience, Privacy Officer, Radiation, Staff Physicians, Sterile Processing Coordinator, Volunteer Service Administrator, Laser Engineering Specialists and Medical Dosimetrists titles (12010)